



Private Hire Terms and Conditions - Goolabri

CATERING

Private hire caterers must conform to NSW Gov't food service regulations.

Water

Running water is not included in the venue hire with the exception of the toilet block. The running water option is subject to the limitations of the freshwater tank on site.

Electricity

Clients are not permitted to use the power points if Generator Power has not been selected. Doing so could overload the circuit and cause a loss of lighting and music. The Client Agrees that extra power for food warmers, Urns and other cooking and power needs will require generator hire.

Function Finish Time

Evening Functions - 10:30pm (Sunday to Friday)

Evening Functions - 11:30pm (Saturday)

Morning Functions - 12pm

Midday Functions - 4pm

The function finish time is the official end of the function. Guests, staff or organisers are no longer consuming food or beverages. Only those helping with cleanup will remain at the venue. Guests and organisers will not remain in the Carpark at the conclusion of the function.

Noise levels

Loud Noises including any Music or speeches from the P.A and Cheering will be 1 half hour before the Event finish time ie: 10:00pm (Sunday to Friday) and 11:00pm (Saturday). The Client is expected to maintain control of unreasonably loud or unnecessary noise levels in the interests of the residents on the property and neighboring properties.

Noise level Bond \$2000

Music and noise level finish times are not negotiable. If noise levels go over time and management is required to facilitate noise reduction, the client will forfeit the noise level bond. Assuming the Noise levels are managed as specified, the Noise level Bond will be refunded the day following the function.

Cleaning Finish Time

For evening functions, the Cleaning Finish Time is 1 hour after the Function Finish Time. This is also the time power and Lights are turned off. It is not permissible for safety reasons to remain after this time.

For Midday Functions, the Cleaning Finish Time is 3 hours after the Function Finish time

Cleaning Bond

A cleaning bond of \$2000 will be refunded the following day after the post hire venue inspection.

Condition of cleaning. The venue is expected to be left "as it was found". Extra cleaning required will be taken out of the cleaning deposit.

Bar Hire

If the main bar is being hired. Goolabri staff will sell beverages on either an accumulating tab basis or PAYG. In this scenario other alcohol is not permitted in the venue.

Rubbish management and disposal

The client is required to remove all rubbish from the venue on departure unless alternative arrangements have been organised. If rubbish disposal has been organised with the venue, the client will bag and tie all function rubbish and leave at the venue service entrance for collection. Addition rubbish management items are not available on demand on the event date.

Heaters

Heaters will be operated only by those nominated prior to the function after safe instruction has occurred with a venue representative.

Goolabri reserves the right to cancel the function at any time if the above terms and conditions are being breached.

CONFIRMATION & DEPOSIT

Bookings are NOT confirmed until receipt of a signed copy of this document and a deposit of 10% of the quoted total function price. Deposits must be received within 14 days of the original booking. If confirmation is not received the management reserves the right to cancel the booking.

TERMS OF PAYMENT

A Non-refundable deposit is required within 14 days of booking. The deposit is to be paid with terms and conditions signed and returned before your booking is guaranteed. Tentative bookings without a deposit paid and terms and conditions signed will only be held for a period of 14 days. Goolabri reserves the right to release any tentative bookings after the 14 days. 12 months prior to your function date, 25% of your estimated function cost is required to be paid. 6 months prior to your function date, 50% of your estimated function cost is required to be paid. 3 months prior to your function date, 75% of your estimated function cost is required to be paid. 7 days prior to your function date, 100% + the Cleaning and noise level bond of your function cost is required to be paid.* A weekly/Fortnightly payment plan may alternatively be utilised to achieve the required payment amount.

*If a beverage tab has been arranged, the beverage tab balance must be paid either at the end of the function or the morning after the function.

PAYMENT METHODS

We accept cash, EFT, Visa or Mastercard and cheques - made payable to Goolabri. Please use event number as shown on the invoice as the description or remittance number when making your payment.

CANCELLATIONS

Full refund of a deposit will be made within 14 days of the deposit payment date and notice is given in writing

All cancellations are required in writing.

All deposits / payments are non-refundable.

Notice within 12 months of your function date, 25% of the function cost will be charged.

Notice within 6 months of your function date, 50% of the function cost will be charged.

Notice within 3 months of your function date, 75% of the function cost will be charged.

Notice within 1 month of your function date, 100% of the function cost will be charged. If the function is not able to go ahead due to weather conditions or events deemed outside of the venue organisers control, venue management will endeavour to reschedule the event and will not take responsibility for costs incurred by the client as a result of the Cancellation

Wedgetail Cancellations

The wedgetail Pavilion is considered an outdoor venue. Goolabri will not take responsibility for levels of comfort experienced as a result of poor weather. In the event of poor weather Goolabri may utilise an alternative indoor venue (subject to appropriate size and availability).

Date Changes

Confirmed events relate to the venue on site and the specific date. Alternative dates are considered as separate events. Payments made for event dates cannot be transferred to other dates.

INSURANCE & DAMAGE

Goolabri cannot take responsibility for the damage or loss of items before, during or after a function, and suggests that guests arrange their own insurance cover. The function client will be liable for any damages to Goolabri property which occur as a result of the clients actions or actions of the clients guests. Additional cleaning charges may apply where required cleaning is above reasonable levels.

Outdoor/Semi Outdoor Function Areas

Goolabri will not take responsibility for comfort or enjoyment levels affected by weather conditions in outdoor or semi-outdoor function areas.

Covid 19 Effects

Should Covid 19 restrictions be in place:

The organisers are required to submit a NSW Covid Safe plan and operate accordingly on the day.

If travel to the venue or fundamental operations of the Function such as large guest number reductions are limited, Goolabri is prepared to work with the client to modify arrangements or move the event to a future date without losing the deposit.

I have read the above terms and conditions and agree to the terms as stated

Name:..... Quote Date:.....

Signed